

Histoire, sociologie, archéologie et anthropologie des religions | HiSAAR

Les Instituts thématiques interdisciplinaires
de l'Université de Strasbourg & Inserm
dans le cadre de l'Initiative d'excellence

Position description

1. Position identification

Title of post : ITI HiSAAR Webmaster and Communications Officer position
Type of contract : temporary position
Category (A,B or C) : A **Contract/project period :** 12 months
Expected date of employment : 01/03/2026
Proportion of work : 100 %
Workplace : ITI HiSAAR (Interdisciplinary Thematic Institute of History, Sociology, Archaeology and Anthropology of Religions)
Desired level of education : Master

Contact(s) for information on the position (identity, position, e-mail address, telephone) :
cutino@unistra.fr, ikhomri@unistra.fr

Date of publication : 02/12/2025
Closing date for the receipt of applications : 02/02/2026

2. Objectives

Promote the scientific activities of ITI HiSAAR and ensure the visibility and attractiveness of the training provided as part of the university diploma, in particular through the creation and management of various communication materials (website, brochures, newsletters, posters, flyers).

3. Activities

1. Management and coordination of the ITI HiSAAR website

- Website administration
- Regular visual and textual content updates
- User experience optimization (ergonomics, navigation, accessibility)
- Collaborate with the management team to define and deploy the communication strategy

2. Internal and external communication

- Design and write communication materials (posters, flyers, brochures, etc.)
- Design and contribute to the writing of the Newsletter (bi-monthly) from March 2026
- Design and contribute to the writing of the 'Cahiers de l'ITI' from March 2026
- Participate in the logistical organisation and implementation of the communication campaign for the ITI HiSAAR's scientific events
- Management, scheduling and monitoring of e-mail campaigns.

4. Skills

- Proficiency in digital tools, particularly graphic design and editing software (Photoshop, Illustrator, InDesign) and content management tools (CMS)
- Proficiency in Office software (Word, Excel, Outlook, PowerPoint)
- Excellent writing skills
- Proficiency in English (level B2)
- Organisational skills, rigour and ability to meet deadlines
- Ability to work independently, be creative and have an aesthetic sense
- Proactive

5. Environment and context of work

Presentation of the laboratory/unity :

The position is part of the Interdisciplinary Thematic Institute of History, Sociology, Archaeology and Anthropology of Religions (ITI HiSAAR) of the University of Strasbourg, whose objective is the critical study of religions through multidisciplinary collaboration in France, Europe and more widely internationally. The ITI HiSAAR's mission is to develop, on the one hand, interdisciplinary research in the field of the critical study of religious systems and, on the other hand, to provide university training through its HiSAAR University Diploma, which is open to master's and doctoral students and is composed of seminars, masterclasses and summer and winter universities.

The research and training of the ITI HiSAAR covers five axes: [1] Text, intertextuality and tradition, [2] Identities and alterities, [3] Religions and politics, [4] Ritual practices: gestures, objects and representations.

Hierarchical relationship:

Reporting to the ITI HiSAAR's management team for the administrative parts and for training and research.

Special conditions of practice :

Residence in Strasbourg is required for the duration of the contract.

gross monthly salary :

2772, 78 euros

The text of the call and the application pack can be downloaded from:

<https://hisaar.unistra.fr/recherche/webmaster>

To apply, the candidates must send by 12 a.m. noon on February 2nd 2026 at the latest, for the attention of the ITI HiSAAR's coordinator Michele Cutino (cutino@unistra.fr), with a copy to the project manager Ikram Khomri (ikhomri@unistra.fr), the following documents:

- Detailed curriculum vitae.
- List of any diplomas relevant to the role of communications expert/webmaster (if applicable)
- any products certifying the required skills (if applicable)
- Letter of motivation (2 pages maximum) setting out how the candidate intends to fit into the ITI HiSAAR activities

All documents listed above must be submitted as individual files in .pdf format, with the following information indicated at the beginning of each file: the eligible candidate's first and last name + the name of the document (e.g. Cutino Michele_curriculum vitae).

Once all the required documents have been submitted, candidates will receive an email inviting them to attend an interview on **February 17th 2026 between 2 and 7 p.m.**

The interview will last 20 minutes and will be structured as follows:

- **10 minutes to present the profile of communication expertise and skills.**
- **10 minutes to answer questions or respond to comments.**

The interview will be in French.

For further information:

- Contact: cutino@unistra.fr – ikhomri@unistra.fr
- Presentation of the HiSAAR ITI: <https://hisaar.unistra.fr/>